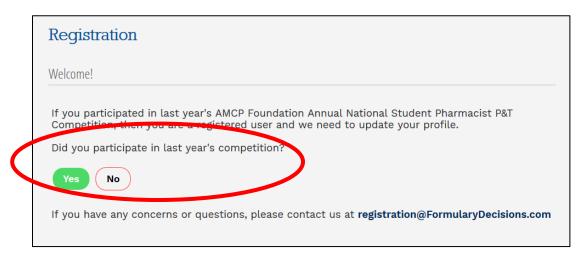
How to Register for eDossier Access

- 1. Go to the FormularyDecisions website at <u>https://www.formularydecisions.com</u>.
- 2. Scroll to the very bottom of the page to find this option for "P&T Competition Participants":



3. After you click on the "Register today!" button, you will be taken to this screen:



A. **If you participated in last year's P&T Competition**, select "Yes." As a pop-up screen will indicate, you will be redirected to a page that asks you to update your account for the current competition, using your existing login credentials.



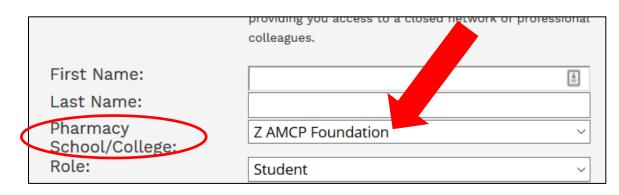
B. If you did <u>not</u> participate in last year's P&T Competition, select "No" to begin the registration process. You will be taken to this screen:



When you select "Next," you are taken to a data entry screen.

- 4. Most of the information requested on the data entry screen is self-explanatory. However, please pay special attention to these fields.
 - A. You **must** select a pharmacy school/college from a drop-down list. (Judges should select the school for which they will serve as a judge.)

If your school does not appear on this list, your school has not created an account in the P&T Competition portal and registered its intention to compete. These steps *must* be completed before individuals will be granted access to the eDossier site.



B. You must specify your role in the P&T Competition.

Select "Student" if you are competing on a P&T Competition team, serving as the Competition Coordinator, or have another official student role. **Be prepared to enter your AMCP member # in the indicated field.**

Other options are "P&T Competition Advisor" and "Local or National Judge."

If none of these options is applicable, select "Other" and provide some explanatory text.

First Name:		4
Last Name:		
Pharmacy School/College:	Z AMCP Found	~
Role:	Student	~

5. When you have entered all information successfully and hit "Next," you should see this screen:

Formulary Decisions
Registration
Dear Cynthia Knapp Dlugosz,
Thank you for registering with the Academia version of FormularyDecisions! We welcome your participation and use of this site for training purposes.
Your credentials need to be verified by our team; please expect that process to take 1-3 business days. Once the verification process is complete, a confirmation email will be sent to your registered email address (control to the team), asking that you activate your account. This account activation will ensure that you have immediate access to the drug dossier and other materials when they are available.
IMPORTANT NOTE: To avoid any delay in receiving emails from FormularyDecisions, please confirm with your network administrator that you can receive emails originating from the @FormularyDecisions domain. (e.g. registration@FormularyDecisions.com)
We look forward to serving you soon!
FormularyDecisions Team
Questions? Send a note to registration@FormularyDecisions.com

Note that credentials must be verified to ensure appropriate access to confidential information. As the text in this box indicates, **watch for a confirmation email** inviting you to activate your account. This message may not arrive immediately and may take a few days.

6. When your credentials have been confirmed, you should receive an email message that looks like this:

FormularyDecisions - Email Verification						
FormularyDecisions <registration@formularydecisions.com></registration@formularydecisions.com>	$\bigcirc \text{ Reply } \bigotimes \text{ Reply All } \rightarrow \text{ Forward } $					
	Mon 10/19/2020 3:57					
AMCP eDossier SYSTEM@_						
FormularyDecisions.com®						
Dear Cynthia Knapp Dlugosz,						
Your credentials have been verified. Please click on the following link to activate your account.						
https://www.FormularyDecisions.com/global/activate.aspx?id=14159&code=58c53bf5-2e2f-403d-8159-3afa6d7b6369						
You must activate your account before you can access the perm. If you are unable to click the lin browser.	nk above, please copy and paste the entire link into your web					
We look forward to serving you!						
Thank you,						
FormularyDecisions Team						
Questions? Contact us at <u>support@FormularyDecisions.co</u>						

The message asks you to click on a link to activate your account.

When you click on the link, you will be taken to a screen that looks like this:

Formulary Decisions [™] AmerisourceBergen
Activation
Thank you for activating your account!
Click here to login
Questions? Contact us at registration@FormularyDecisions.com

7. After you click on the "Click here to login" link on that screen and enter your user name and password, you should be taken to the FormularyDecisions home page for the P&T Competition, with immediate access to the Dayvigo eDossier.

Forma Amerisource	alaryDecisions"		8
Ente	er Product Name or Disease Area of Interest	v Products _{View}	/ My eDossiers
	October 2020	Dayvigo	Available
0	New Evidence October 6, 2020	FDA Approvals	View All
	Evidence Links to Leading Scientific Resources		
	ICER Reports®	Keytruda Oct 15, 2020	
	Opioids: Supervised Injection Facilities Draft Evidence Report September 24, 2020	Wakix Oct 14, 2020	
	Assessment of Treatments for Cystic Fibrosis Report-at-a-Glance September 24, 2020	Inmazeb Oct 14, 2020	
	Assessment for Lupus Nephritis Revised Draft Scoping Document September 11, 2020	Ultomiris	
	Assessment for Anemia in Chronic Kidney Disease Revised Scoping Document August 24, 2020	Oct 12, 2020	
	Assessment of Treatment for Bladder Cancer Model Analysis Plan August 24, 2020	Access SARS-CoV-2 IgM Assay Oct 09, 2020	
	Assessment for High Cholesterol Research Protocol August 24, 2020		
	Obeticholic Acid for the Treatment of Nonalcoholic Steatohepatitis/Primary Biliary Cholangitis Revised Evidence Report Aug 11, 2020	Pipeline Updates	View All
		Inmazeb Oct 25, 2020	
	CenterWatch	Eysuvis	
	Xywav™ Inqovi Dojolvi™ Fintepla® Phexxi™ Kynmobi™ Retevmo™ Nurtec™ ODT Zeposia®	Oct 30, 2020	
		Ryoncil Sep 30, 2020	
		Sep 30, 2020	

You also should receive an email message from "Elaine Mak" that looks like this:

Dayvigo eDossier available in FormularyDecisions now (Cynt	hia Knapp Dlugosz	ZZ AMCP	Foundation)
Elaine Mak <elaine.mak@xcenda.com></elaine.mak@xcenda.com>			Keply All	ightarrow Forward $ ightarrow$
To Cc support@FormularyDecisions.com	Το			Mon 10/19/2020 4:41
Dear Cynthia,				
Thank you for using the FormularyDecisions platform! You now have access to the e P&T Competition. <u>Click here</u> to be taken to the Dayvigo home page to log in to your		mborexant) CI	V tablets, the stu	udy drug for the 202
We look forward to serving you and welcome any feedback you may have so that we based decision making. Good luck in the 2021 P&T Competition!	e can continue to evolve F	ormularyDecis	sions and suppor	t informed, evidenc
Best regards				

Questions about account creation or activation? Contact the FormularyDecisions team at

registration@FormularyDecisions.com